

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, September 26, 2023, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Trustee McNally led in the Salute to the Flag.

Minutes of the 9/12/2023 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner’s Report – Mayor Tursi stated the Ramapo Police supplied a weekly report – No activity

Village Water System –

-Dept. of Health - 5/12/2023 Corres– RE: RC Lead & Copper Rule Revisions–Lead Service Line Inventory Information -
Deadline to submit initial service line material inventory, including all SLs regardless of ownership – 10/16/2024.

DPW Report - DPW Supt. Conklin

-One additional quote is being obtained for truck tires.
-Youth Center Deck - On-Time Contracting has completed the new deck. Invoice is pending.
-The DPW removed old bushes around the Youth Center and replaced with plantings and mulch.
-Youth Center was cleaned today in preparation for Hillburn Day.
-9/15/2023 Car Accident (Rte 59/4th St) - Replacement of Damaged Traffic Sign - Traffic Safety & Equip – Inv. #235238: \$114.00. A Police Report has been received. No insurance claim will be filed. RE: Cost to Village to replace sign – a claim will be filed against the driver. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-Atlantic Salt – 9/5/2023 Inv. #INV093483 - \$175.00 – RE: Storage Fee imposed due to Village did not purchase 50% of its order for salt. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

H.F.D. Report – Chief Irving Stryko not present. No report supplied.

Town of Ramapo – 2024 Budgeted amounts for Ramapo Fire Protection Districts No. 1 & No. 5 – No response to Mayor Tursi’s 9/7/2023 letter requesting the following: Fire District #1: \$150,000; Fire District #5: \$95,000

Status of Grant Applications:

SLFRF Funding – \$100,820.01 - Project: Veterans Memorial Park Pond Restor. – Current expenditures: \$4,561.75.
SAM Grant #24595 - \$75,000.00 – Veterans Memorial Park Pond Restoration - Current Expenditures: \$56,144.57.
SAM Grant #24626 - \$49,500.00 – Pre-Fab Building - Current Expenditures: \$27,317.00.
Hurricane IDA– FEMA – DR 4615 – RE: 6th St. Culvert –
-Cat. C Project: Roads/Bridges - Current expenditures: \$75,430.50. Cat Z Project: Mgmt Costs - Obligated: \$26,806.26.
NYS Archives (LGRMIF) Grant – Approved Funding: \$12,850.00 – Amount Received: \$6,425.00 (50%). Invoice from NYSID: \$12,350.00. A Budget Amendment has been filed to utilize the \$500.00 balance to purchase a desktop scanner.
-2022 Crest Grant – Proposed Projects: Garbage Truck & Pre-Fab Garage – Letter/Application filed. (pending)
-Legislative Grant – Sponsored by Senator Bill Weber – Prelim. Applica. filed 7/10/2023 – Requested Funding: \$275,000.00 - Proposed Project: Purchase of Garbage Truck. (Response pending)

RC Community Development – CDBG Program for Fiscal Years 2024-2026

2024 CD Project – RC CD Meeting – 9/27/2023 (Via TEAMS) – Trustee McNally stated that he will attend.

Village Engineer’s Report – Engineer Mancuso reported:

2023 Road Improvements – Project awarded to Tilcon New York, Inc. on 8/8/2023. Start date is to be determined.
-RE: Funding – An update of the funding allocations is being reviewed.

Veterans Memorial Park Pond – Engineer Mancuso provided a project budget reflecting two Phases:
Phase 1: \$111,600.00 Phase 2: \$635,640.00 Total: \$747,240.00

5th St. DPW Garage – Engineer Mancuso provided a project budget: Pole Building: \$409,200.00

RC Hazard Mitigation Plan 2024 Update – Kick-off meeting to be held on 10/4/2023 at the RC Fire Training Center. Engineer Mancuso will be in attendance and will represent the Village of Hillburn.

Village Attorney’s Report – Village Attorney Terry Rice reported

Local Law 4 of 2023 – Amending Chapter 250 of the Hillburn Village Code - Zoning Local Law (adopted 9/12/2023)

Attorney Rice reported that the local law was filed with the Secretary of State on 9/19/2023 and is presently in effect.

Noved LOMR-F (Letter of Map Revision) filed on 2/7/2023 – Denied by Floodplain Administrator on 2/10/2023
-Order to Show Cause and Supporting Papers to hold Village of Hillburn (Plaintiffs) in Contempt of Court filed by the Attorney for Nicholas Cianciaruso, NAC Maintenance, Inc., Craig Flanagan, Jr., Outdoor Properties, LLC, Douglas L. VanSchaik, William Cianciaruso a/k/a/ Bill Diamond and Diamond Truck Service, Defendants.
-Judge Eisenpress issued a 9/18/2023 Decision and Order dismissing the Contempt of Court application, cancelling the 11/22/2023 Hearing, and vacating the Stay of the 5/5/2023 Remediation Order. Subsequently, the Order to Remediate the Site will be amended to incorporate new deadline dates for compliance.

Tax Certioraris – 2023 Assessment Year – Three Tax Certioraris remain in effect.

Tenant Registry (Local Law No. 3 of 2023) – An Application Form is being prepared by Village Attorney.

Insurance – No report.

Verizon Franchise Renewal – Current franchise expires May 20, 2024 - Attorney Rice is following up on same.

2024 Village Assessment Year – No Report

1/14/21 BAN: \$125,000 (DPW Vehicle, DPW Garage, Misc. Off. Equip) – No change to 8/31/2023 Financial Report.

Various Capital Improvements (In accordance with 9/1/16 BAN) – No change to 8/31/2023 Financial Report.

2009 Bond (Purchase of Fire Truck) – An interest payment, in the amount of \$2,475.00, is due on 10/1/2023. The final payment, in the amount of \$92,475.00 (including interest), is due 4/1/2024.

Zoning Board of Appeals – No report

Planning Board – Next Meeting: 9/27/2023

Building/Fire Inspector’s Report - The Board acknowledged receipt of correspondence sent by the Bldg/Fire Inspector.

Escrow – No change to 8/31/2023 Status of Escrow Accounts Report.

RE: Claims against MS Realty Escrow – 4/14/2023 Petition for Zoning Change:

- Journal News – Ord #0005800418 – Public Hearing Notice (due to V/Hillburn): \$ 146.00 **Approved by Village Board**
- Nelson Pope Voorhis – Inv. #30412 - Review of Petition, Draft Zone Change: \$1,012.50 **Approved by Village Board**
Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Senior Citizens – No report

Recreation – No report.

Hillburn Day – October 7, 2023 (Rain Date: 10/8/2023) - Next committee meeting: Monday 9/23/2023 at 5:00PM.

- NYFE, Inc. Party Rental (Bounce Hse) 11:00AM–5:00PM: \$2,800.00/Deposit: \$1,500.00 **Approved by Village Board***
- Face Painting by Autumn Mann – 11:00 – 5:00PM: \$ 160.00 **Approved by Village Board**
- DivertCity Entertainment (DJ Services) 12:00PM-4:00PM: \$ 400.00 **Approved by Village Board**
- Natalie’s Ark (Mobile Petting Zoo) 12:00PM – 5:00PM: \$ 500.00 **Approved by Village Board***

***Contract Agreement/Insurance Required**

- Ayes: Mayor Tursi, Trustees Tarantino & McNally
- Noes: None

Public Comments

Dwaine Perry (16 Boulder Ave) requested a copy of the Village Board “vote” to install the stones on property across from his home. Mr. Perry was advised to submit a FOIL Request (forms available at the Village Office).

Requests for Use of Village Buildings

- Use of Youth Center – Ladies Auxiliary – 10/13 & 14/2023 – Halloween Egg Hunt **Approved by Village Board**
- Use of Community Room – Hillburn Scholarship Committee – 10/19/2023 – Meeting **Approved by Village Board**
Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

NYS Retirement Sys.– 2024 Employer Contribution – Prepayment Amount: \$70,233.00. **Approved by Village Board**

- Ayes: Mayor Tursi, Trustees Tarantino & McNally
- Noes: None

NYS Association of City and Village Clerks – 2023-2024 Membership Dues: \$50.00 **Approved by Village Board**

- Ayes: Mayor Tursi, Trustees Tarantino & McNally
- Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email

- Pinsky Law Group, PLLC – Request for Support for Blue Care Inc. for an Ambulance Service Certificate (tabled)
- NYS Comptroller – 9/14/2023 notice - Processing of Annual September AIM payment (\$4,914.00)
- O & R Util. – RE: Update of Customer Service System requiring issuance of new account numbers, effective 10/10/2023.

Personnel Manual - Updates Needed: Pandemic Protocol, Sexual Harassment-Annual Training, and Holidays.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - **Approved by Board.**

- Ayes: Mayor Tursi, Trustees Tarantino & McNally
- Noes: None

Upcoming Village Board Meetings: Tuesdays, Octoer 10th & October 24th – 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to adjourn the meeting at 7:30PM.

- Ayes: Mayor Tursi, Trustees Tarantino & McNally
- Noes: None