

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, October 10, 2023, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. DPW Supt. Conklin led in the Salute to the Flag.

Minutes of the 9/26/2023 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Street & Water Commissioners’ Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner’s Report – Mayor Tursi stated he had no report.

Village Water System –

-Veolia Water NY - Bill of 10/2/2023: \$12,608.79 - **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-Dept. of Health - 5/12/2023 Corres– RE: RC Lead & Copper Rule Revisions–Lead Service Line Inventory Information -
Deadline to submit initial service line material inventory, including all SLs regardless of ownership – 10/16/2024.

DPW Report - DPW Supt. Conklin

-As of 10/10/2023, the DPW staff is back to the regular work hours: 7:30AM – 3:30PM.
-Hazardous Waste and E-Waste Drop-Off – Terrace Ave. DPW Garage - Scheduled for 10/21/2023 from 8AM-12noon.
-HFD Building – On-Time Contracting has been requested to inspect the gutter and supply a quote for repair/replacement.
-Youth Center Deck – Invoice #10-09-23-HL (rec’d 10/9/2023) - On-Time Contracting: \$11,500.00 – **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-9/15/2023 Car Accident (Rte 59/4th St) - Replacement of Damaged Traffic Sign - Traffic Safety & Equip – Inv. #235238: \$114.00. A bill in the amount of \$153.00 (materials and labor) was sent to the responsible party. Payment was received on 10/6/2023.

-NYSAWWA Training #2354 – 10/17/2023 in Wallkill, NY. Registration: \$85.00 (DPW Supt. Conklin) **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

H.F.D. Report – Chief Irving Stryko not present. Written report supplied.

-Pagers – The HFD sent 3 pagers to Goosetown Communications for repair (possibly under warranty)
-HFD Membership – The HFD approved the membership of Aldo Hernandez as a junior member, subject to a physical.
Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-Drill – The HFD would like to hold another drill on the Village’s dump. A date will be coordinated.
-9/9/2023 Rockland County Parade - The HFD received a 3rd Place Trophy at the for the Pumper.
-HFD President Robert Cirincione stated that the HFD would like to participate in the following Holiday Parades: (Mutual Aide Coverage to be coordinated)
11/25/2023 Totowa, West Paterson and Little Falls Annual Holiday Parade - **Approved by Village Board**
12/2/2023 Village of Suffern Parade - **Approved by Village Board**
12/9/2023 Orangeburg Parade - **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

-RBC Wealth Mgmt. – Account Statement – September 2023.

Town of Ramapo – 2024 Budgeted amounts for Ramapo Fire Protection Districts No. 1 & No. 5 – No response to Mayor Tursi’s 9/7/2023 letter requesting the following: Fire District #1: \$150,000; Fire District #5: \$95,000

Status of Grant Applications:

SLFRF Funding – \$100,820.01 - Project: Veterans Memorial Park Pond Restor. – Current expenditures: \$4,561.75.
SAM Grant #24595 - \$75,000.00 – Veterans Memorial Park Pond Restoration - Current Expenditures: \$56,144.57.
SAM Grant #24626 - \$49,500.00 – Pre-Fab Building - Current Expenditures: \$27,317.00.
Hurricane IDA– FEMA – DR 4615 – RE: 6th St. Culvert –
-Cat. C Project: Roads/Bridges - Current expenditures: \$75,430.50. Cat Z Project: Mgmt Costs - Obligated: \$26,806.26.

NYS Archives (LGRMIF) Grant – Approved Funding: \$12,850.00 – Amount Received: \$6,425.00 (50%). Invoice from NYSID: \$12,350.00. A Budget Amendment has been filed to utilize the \$500.00 balance to purchase a desktop scanner.

-2022 Crest Grant – Proposed Projects: Garbage Truck & Pre-Fab Garage – Letter/Application filed. (pending)

-Legislative Grant – Sponsored by Senator Bill Weber – Prelim. Applica. filed 7/10/2023 – Requested Funding: \$275,000.00 - Proposed Project: Purchase of Garbage Truck. (Response pending)

RC Community Development – CDBG Program for Fiscal Years 2024-2026

2024 CD Project – RC CD Meeting – 9/27/2023 (Via TEAMS) – Trustee McNally was unable to access the TEAMS meeting.

-9/28/2023 Correspondence – RE: Request for 2022 audited financial statements.

Village Engineer's Report – Engineer Mancuso reported:

2023 Road Improvements – No start date has been scheduled by Tilcon – Engineer Mancuso will reach out to them again.

6th Street Culvert – Project is ready to go out for bids. The Bid Notice will be prepared as follows: Bid return date: 11/14/2023 – Pre-Bid Meeting: 11/1/2023.

Proposed Bond

Mayor Tursi reported that a Bond is necessary to fund necessary projects/purchases.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to seek funding through a Bond for the following projects and purchases:

Veterans Memorial Park Bond (Phase 1)
5th Street DPW Garage
Purchase of Garbage Truck
Purchase of Dump Truck

And

FURTHER, the actual amount of the proposed Bond will be determined upon meeting with the Village's Bond Counsel, Hawkins, Delafield & Wood, and a financial advisor.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Village Attorney's Report – Village Attorney Terry Rice reported

Village of Hillburn and Village of Hillburn Building/Fire Inspector, Plaintiffs vs. Nicholas Cianciaruso, NAC Maintenance, Inc., Craig Flanagan, Jr., Outdoor Properties, LLC, Douglas L. VanSchaik, William Cianciaruso a/k/a/ Bill Diamond and Diamond Truck Service, Defendants – Remediation of Site

The amended Order to Remediate the Site, including new deadline dates for compliance, is still pending the Judge's signature.

Tax Certioraris – 2023 Assessment Year – Three Tax Certioraris remain in effect.

-ACA Holding Corp. – Proposed Settlement

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to accept the proposed Settlement, upon receipt and approval by the Village Attorney.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Tenant Registry (Local Law No. 3 of 2023) – An Application Form is being prepared by Village Attorney.

Insurance – Notification was received from Garrett Durland of Seely and Durland, the Village's Insurance Broker, that effective 10/9/2023, they are merging with Acrisure and will be adopting their name. There will be no change to the Village's existing insurance program.

Warrant to Rockland County of Unpaid 2023 Village Taxes

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally authorizing the Village Clerk-Treasurer to prepare and submit the Warrant of Unpaid 2023 Village Taxes at 11/01/23, including penalty, to the County of Rockland.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Verizon Franchise Renewal – Current franchise expires May 20, 2024 - Attorney Rice is following up on same.

2024 Village Assessment Year – No Report

1/14/21 BAN: \$125,000 (DPW Vehicle, DPW Garage, Misc. Off. Equip) – A Financial Report at 9/30/2023 was supplied.

Various Capital Improvements (In accordance with 9/1/16 BAN) – A Financial Report at 9/30/2023 was supplied.

2009 Bond (Purchase of Fire Truck) – An interest payment, in the amount of \$2,475.00, is due on 10/1/2023. The final payment, in the amount of \$92,475.00 (including interest), is due 4/1/2024.

Zoning Board of Appeals – No report

Planning Board –

Building/Fire Inspector's Report - The Board acknowledged receipt of correspondence sent by the Bldg/Fire Inspector. -A discussion was held regarding property maintenance violations that recur at the same property and the required legal protocol to impose fines on a daily basis. Attorney Rice will contact the Village's Prosecutor, Eric Holzer, to discuss matter.

Escrow – A Status of Escrow Accounts Report at 9/30/2023 was supplied.

-Dream Chocolates, Inc. - A 9/28/2023 Letter was received from the Hillburn Planning Board recommending refund the balance of escrow established on 3/28/2023, in the amount of \$2,095.00 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

-Claim of Brooker Engineering – Invoice #165376

-RE: Areivim - Informal Meeting with Planning Board - Inv. #164961 - \$227.50 – At the 9/27/2023 meeting, the Planning Board denied payment of claim – Reason: No escrow for engineering service was established – application not referred to the Village Engineer. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Senior Citizens – The Ramapo PBA will be holding an Annual Thanksgiving Luncheon for Town of Ramapo Senior Citizens – 11/22/2023, from 12noon to 3:00PM – Fred Eller American Legion Post 221, Monsey, NY

Recreation – No report.

Hillburn Day – October 7, 2023 (Rain Date: 10/8/2023) – Trustee Tarantino, Chairperson of the 2023 Hillburn Day Committee, reported that the event had been held on rain date, Sunday, 10/8/2023. There was a great turnout and a great day was had by all. The recipient of 2023 Citizen of the Year Award was Glenn Kivatsky.

Annual Interfaith Service – A planning meeting was scheduled for 10/24/2023 at 6:00PM.

Annual Christmas Tree Lighting Celebration – schedule for Sunday, 12/3/2023.

Public Comments

Bonnie O’Blenis (124 Sixth St) stated her complaint regarding the lack of property maintenance at 22 Boulder Avenue. Also, cars are not stopping at the Stop Sign at Sixth St. & Fox Hollow Road. The Ramapo Police were contacted.

Hillburn Ladies Auxiliary President, Tanya Cirincionne

-The Halloween Egg Hunt has been postponed to 10/21/2023.

-Annual Halloween Parade – Request for \$100.00 funding. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Audit – GASB #75 Valuation – Actuarial Services Rendered by Danziger Markhoff, LLP: Inv. #158202: \$3,460.00

Approved by Village Board

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Requests for Use of Village Buildings

Use of Youth Center – Shining Lights Helping Hands – RE: Toy Drive: Storage: 11/25–12/2/2023; Event: 12/2/2023 (8:00AM–6:00PM) – **Approved by Village Board (subject to receipt of required insurance)**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Action Forms

-10/6/2023 – RE: 230 Route 17 - Noise created at 5:00AM (referred to Building/Fire Inspector)

-10/6/2023 – RE: 12 Fox Hollow Road – People moving into residents at 1:30AM. When approached, the people got into an ambulance and drove away with the lights on. (acknowledged by Village Board)

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email

-Pinsky Law Group, PLLC – Request for Support for Blue Care Inc. for an Ambulance Service Certificate (tabled)

-Sabharwal, Globus & Lim, LLP (representing, Taly Ron & Dotan Pollak) – RE: Maintenance of Brandt Road – Request for meeting to discuss matter.

-General Code – Services to Village.

Personnel Manual - Updates Needed: Pandemic Protocol, Sexual Harassment-Annual Training, and Holidays.

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - **Approved by Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Upcoming Village Board Meetings: Tuesdays, November 14th and December 12th – 7:00PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to adjourn the meeting at 7:50PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None