

GUIDELINES/RULES FOR PUBLIC COMMENTS

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- **Speaker must be recognized**
- **Speaker must stand up to the podium and speak clearly into the microphone**
- **Speaker must state their name and address**
- **Speaker will have one opportunity to comment and will be limited to two minutes. You may not yield your time to another speaker.**
- **Comments are to be directed to the Village Board**
- **Interruptions will not be tolerated.**
- **This form is to be signed and submitted to the Village Clerk no later than 7:15PM on the date of the respective meeting.**

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I have read, understand and will adhere to these guidelines:

NAME: _____

ADDRESS: _____

Signature

Date

**Public participation is not required by Law and is allowed as a courtesy at the discretion of the Village Board.*