

VILLAGE OF HILLBURN
Board of Trustees Meeting
Tuesday, April 11, 2023 – 7:00PM

MINUTES OF THE BOARD OF TRUSTEES MEETING held on Tuesday, April 11, 2023, in the Municipal Meeting Room, 31 Mountain Avenue, Hillburn, New York 10931, commencing at 7:00PM.

PRESENT: Joseph P. Tursi, Mayor
Bernadette Tarantino, Trustee
David H. McNally, Trustee
Terry Rice, Village Attorney (online)
Eve Mancuso, Village Engineer
Thomas Conklin, DPW Superintendent

RECORDER OF MINUTES: Robin G. Miele, Clerk-Treasurer

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The Hon. Mayor Joseph P. Tursi called meeting to order. Three Suffern High School students were in attendance and led in the Salute to the Flag.

Minutes of the 3/28/2023 Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Minutes of the 4/03/2023 Annual Organization Meeting - Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Street & Water Commissioners' Reports – Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Police Commissioner's Report – The Board stated that there has been an increase in visibility throughout the village.

Village Water System –

Veolia Water NY – Bill of 4/3/2023: \$10,975.29 Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Water Billing – 4 Month Period Ending 3/31/2023 - Water Bills were sent to customers on 3/31/2023.

-A Summary reflecting Veolia billing to Village and Village billing to customers was supplied by the Clerk-Treasurer.

-RE: Two Very High Water Bills for the Billing Period Ending 3/31/2023 – After confirmation of the respective meter readings by the DPW Supt.,

IT WAS RESOLVED by the Village Board that the two respective accounts be given the opportunity to pay the bills within a 6 month period via a payment schedule, without penalty and without being relieved on the respective 2023 Village Tax Bills.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

RC Health Dept. – Bill for Water Sampling – \$2,100.00 (2nd Half of 2022: \$1,500.00; 1st Half of 2023: \$600.00)

Approved by Village Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Testing of Meter (Route 17 Back-Up Meter) – Testing by National Meter still pending.

DPW Report - DPW Supt. Conklin

Keep Rockland Beautiful – Date Scheduled: Held on Rain Date: 4/8/2023 – 8:00AM to 12:00noon. Appreciation was extended to all participants. Approx. 2,400lbs of trash was collected.

Treatment of Veterans Memorial Park Pond – Quotes are being obtained.

Purchase of New Mower – 4/4/2023 Proposal from Pomona Power Equipment (NYS Contract Pricing): \$13,615.00

- SCAG 61” – 32HP Vanguard Mower: \$10,399.00
- SCAG Clam Shell Grass Catcher: 2,020.00
- SCAG Grass Catcher Installation Kit: 1,196.00
- \$13,615.00

Funding: General Fund: \$11,670.50; 1/14/2021 BAN: \$1,944.50 (Balance-DPW Equipment). **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Hudson Valley Water Works Conference: 4/13/2023 – DPW Supt. Conklin will be in attendance.

Hydrant Flushing – Scheduled for April 25-27 2023, between the hours of 9:00am-2:00pm.

DPW-Summer Hours – May 1st – Columbus Day: 6:00AM to 2:30PM. **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

Annual Purchase of American Flags – Quotes are being obtained.

Trees for Veterans Memorial Park – P.O. #2170 dated 6/15/2022 - SiteOne Landscape Supply: (4) Trees – Total Cost: \$1,001.00 – Supt. Conklin stated that the purchase of the (4) trees was postponed due to drought conditions last year. He will contact SiteOne Landscape Supply to determine the availability of the trees, at quoted price.

AGL Welding Supply Co., Inc. – Cylinder Lease Invoice #0040005016 – Renewal: \$225.00 **Approved by Village Board.**

Ayes: Mayor Tursi, Trustees Tarantino & McNally
Noes: None

7:20PM

A MOTION was made by Trustee Tarantino and seconded by Trustee McNally to suspend the regular meeting in order to hold the duly scheduled Public Hearing.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Public Hearing – 2023-2024 Tentative Budget – General Fund

Mayor Tursi read the Notice of Public Hearing that was duly published and posted. The Tentative 2023-2024 Budget has been available at the Village Office and is posted on the Village's website.

2023-2024 Tentative General Fund Budget - Mayor Tursi reviewed the tentative budget, pointing out several changes from last year's budget. Tentative 2023-2024 Tax Rate: \$4.83/\$100 valuation (no increase from 2022-2023 Tax Rate: 4.83/\$100 valuation).

2023-2024 Tentative Water Budget – No change in water rates.

Hearing was opened for public comment. There were no comments.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to close the Public Hearing and reopen the regular meeting.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

H.F.D. Report – Chief Irving Stryko not present. Written report submitted.**Request to Purchase Equipment**

-UTV – (1) Polaris Off-Road Guard with Step: @ \$409.99 each = \$409.99 **Approved by Village Board**

-UTV – (2) SawHaul Universal Chainsaw Carrier: @ \$174.99 each = \$349.98 **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Replacement pads/batteries for AED – Status is being determined.

Turn-Out Gear (Purchase authorized at 3/28/2023 meeting) – Appointments for fittings have been scheduled with Hi-Tech.

New Member – Anthony Woodson-Powell – Authorization for Physical (Partners in Safety) **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

HFD 2023-2024 Line Officers and House Officers – Listing provided by Chief Stryko. (copy attached)

RBC Wealth Mgmt – 4/11/2023 email RE: Performance and Current Investment Positioning; March 2023 Acct Statement

Status on Grant Applications:

SAM Grant #24626 - Sponsored by Assemblyman Lawler's Office – Pre-Fab Building - RE: 3/9/2023 reimbursement claim: \$19,030.50. 4/7/2023 notification from DASNY that payment will be processed on 4/14/2023. Expenditures pending reimbursement at this date: \$7,281.00.

-SAM Grant #24595 - Sponsored by Senator Elijah Reichlin-Melnick's Office – Veterans Memorial Park Pond Restoration Filing of a reimbursement claim is pending. Current expenditures at this date total \$19,275.00.

Hurricane IDA– FEMA – DR 4615 – RE: 6th St. Culvert and Suffern Road - 3/31/2023 Project Deadline extended to 3/31/2024. Current expenditures at this date total \$32,133.25.

NYS Archives – (LGRMIF) Grant – 50% of Grant Received 10/4/2022: \$6,425.00, was received on 10/14/2022. NYSED has extended the deadline for completion of project to 12/1/23.

Corona Virus State & Local Fiscal Recovery Funds (SLFRF) – \$100,820.01 - Project: "Veterans Memorial Park Pond Restoration" – Current expenditures at this date total \$4,561.75.

2022 Crest Grant – Proposed Projects: Garbage Truck and Pre-Fab Garage – Application filed. Response pending.

-2024 Community Project Funding - Sponsored by Congressman Lawler's Office - deadline: 3/15/23 – Application Filed 3/15/2023 - Project: DPW Garage Truck: \$250,000.00. 4/5/2023 Response received: Application denied.

Village Engineer's Report – Engineer Mancuso reported:

-Upper Sixth Street Paving Project – Bid documents prepared. Bid date pending receipt of CHIPS Funding.

-6th Street Culvert – The water line to the water tank runs under the culvert and will need replacement. Engineer Mancuso has attempted to contact NYS DEC - no response. A package will be submitted to the NYS DEC requesting comments.

-Veterans Memorial Park Pond – A 10'x10' shed for the pump will be constructed. Quotes are being obtained for well. The well may provide enough water to fill the entire existing pond without building a wall. Dredging of pond and removal of plastic liner is needed.

-5th Street DPW Garage – An estimate for a pole building was obtained in the amount of \$44,072 (materials/delivery only– Installation will double the cost). Concrete slab and electric are also separate.

Claims filed by Brooker Engineering:

-Site Plan, Noved Bldg Mgmt – Inv. #165461: \$273.00 (Funding: Escrow) – Approved by Village Board

-Veterans Memorial Park Pond – Inv. #165462: \$1,581.20 (Funding: SAM Grant: #24595) – Approved by Village Board

-6th Street Culvert Repairs – Inv. #165463: \$5,220.25 (Funding: FEMA – DR 4615) – Approved by Village Board

-5th Street DPW Garage – Inv. #165464: \$ 461.50 (Funding: SAM Grant: #24626) – Approved by Village Board

-2023 Road Improvements – Inv. #165467: \$301.00 (Funding: CHIPS) – Approved by Village Board

Ayes: Mayor Tursi, Trustees Tarantino and McNally

Noes: None

CHIPS Program -4th St. Curb and Sidewalk Project – Balance to be submitted to NYS CHIPS for this project: \$842.80

Village Attorney's Report – Village Attorney Terry Rice reported

Rental Registry – A draft law was forwarded to the Board for review. The Village Attorney stated he still had not received Trustee McNally's comments. Trustee McNally will contact Attorney Rice by phone.

-A Public Hearing on Intro. Local Law No. 2 of 2023 – Rental Registry was scheduled for Tuesday, 4/25/2023 at 7:15PM.

License Agreement between the Village of Hillburn and Max McClintock, Rockland After School Programs, Inc. d/b/a The Summer Spot Day Camp - RE: Use of Hillburn Youth Center for a Day Camp - 6/1/2023 - 8/31/2023.

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino authorizing Mayor Tursi to sign the License Agreement, as approved by the Village Attorney, to allow the use of the Hillburn Youth Center for a Day Camp, administered by Max McClintock, Rockland After School Programs, Inc. d/b/a The Summer Spot Day Camp, commencing on 6/1/2023 and terminating on 8/31/2023.

Ayes: Mayor Tursi, Trustees Tarantino and McNally

Noes: None

-Agreement was signed by Mayor Tursi and Max McClintock and an original, notarized copy was issued to both parties.

Parking of Trucks on Roadways within Village Limits – Attorney Rice stated that although the code allows for a resolution to regulate parking, he recommended a local law be adopted. He will provide Introductory Local Law No. 3 of 2023.

-A Public Hearing on Introductory Local Law No. 3 of 2023 – Prohibiting Parking of Trucks weighing 10 tons or more – was scheduled for Tuesday, April 25, 2023 at 7:30PM.

Proposed County-Wide Road Opening Permit –

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino that the Village of Hillburn continue to utilize its current Road Opening Permit; and to opt out of adopting the proposed County-Wide Road Opening Permit.

Ayes: Mayor Tursi, Trustees Tarantino and McNally

Noes: None

\$125,000 BAN – Dated 1/14/2021 (DPW Vehicle, DPW Pre-Fab Garage & Misc. Office Equipment) – No change to 3/28/2023 Financial Report.

Various Capital Improvements (In accordance with 9/1/16 BAN) – No change to 3/28/2023 Financial Report.

Insurance – No report.

Zoning Board of Appeals –

Applicant: Joseph Levy (Owner: Fulton Estates LLC) - The 3/8/2023 Public Hearing has been adjourned to 4/17/2023.

Planning Board – Upcoming Meeting: 4/19/2023

Building/Fire Inspector's Report

-The Village Board acknowledged receipt of copies of correspondence from the Building/Fire Inspector.

-Application Filing fees – On hold.

Verizon Franchise Renewal – Current franchise expires May 20, 2024.

Escrow – No change to Status of Escrow Accounts Report dated 3/28/2023.

Senior Citizens – Schedule of meetings was supplied.

Recreation

-Max McClintock requested authorization to utilize the Youth Center to hold a “Meet and Greet” on Sunday, 4/16/2023 from 1:00PM – 3:00PM. **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Memorial Day Parade & Service – Monday, May 29, 2023 – 9:00AM

-Arrangements are being made. Bike decorations will be ordered.

Public Comments – None

Request for Use of Community Room

-Hillburn Scholarship Com. – Thurs., 4/13/2023 – 5:30PM - Committee Meeting - **Approved by Village Board**

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Correspondence - The Village Board acknowledged receipt of correspondence, regular and email

Voucher Claims and Budgetary Transfers to Cover Approved Expenditures - Approved by Board.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None

Personnel Manual – Update Pending

Upcoming Village Board Meeting: Tuesday, 4/25/2023–7:00PM

A MOTION was made by Trustee McNally and seconded by Trustee Tarantino to adjourn the meeting at 8:05PM.

Ayes: Mayor Tursi, Trustees Tarantino & McNally

Noes: None